



Public Works – Streets Operator I

Job Description

Department: Public Works – Streets
Starting Pay: \$17 – \$22 per hour
FLSA: Hourly, Full Time; Non-Exempt

GENERAL STATEMENT OF DUTIES

Performs a variety of entry-level, skilled duties related to the installation, maintenance, and repair of all public roadways, infrastructure, and storm water drainage in ROW (right-of-way). Duties and responsibilities include but are not limited to:

- Primary: heavy equipment operation and maintenance, street and right-of-way maintenance, and storm water drainage infrastructure maintenance
- Secondary: parks and cemetery maintenance, fire mitigation for Town open spaces, and building maintenance as needed

SUPERVISION RECEIVED

Works under supervision of the Public Works Streets Supervisor and/or the Public Works Manager. Occasionally may work under limited supervision of the Lead Operator or Operator II.

SUPERVISION EXERCISED

None – this is an entry level position.

ESSENTIAL FUNCTIONS

Heavy Equipment Operation and Maintenance:

- Operates heavy equipment under the direct supervision of Public Works Streets Supervisor, Public Works Operator II, or Public Works Manager
- Performs equipment maintenance, such as washing/cleaning, greasing, and completing an overall maintenance checklist

Streets & Rights-Of-Way:

- Transports and utilizes various construction materials such as road base, asphalt, concrete, culverts and other materials as required to perform necessary maintenance on road surfaces and rights-of-way
- Performs hot and cold mix patching
- Repairs and maintains dirt and gravel streets
- Performs cement work and rock work to maintain streets and rights-of-way
- Plows and removes snow/ice
- Installs and repairs streets signs, delineator posts, etc.

- Will be required to operate heavy equipment during repair and maintenance of road and rights-of-way

Sidewalks: Assists in performing snow removal, repairs, and maintenance of all Town sidewalks as needed.

Parks and Cemetery:

- Assists with the construction, maintenance, and repair of Town parks and recreational facilities
- Performs related duties as needed, including but not limited to: mowing, trimming, cleaning, and maintaining bathrooms/facilities, and removing garbage and debris
- Locates, prepares, and secures graves

Fire Mitigation: Performs fire mitigation duties, including but not limited to cutting, trimming, and removing dead, fallen, and fire hazard trees

Building Maintenance: Assists in cleaning, maintaining, and making repairs to all Town-owned properties and buildings, including but not limited to:

- removing trash and recycling
- sweeping and mopping
- wiping down furniture and equipment
- maintaining HVAC, etc. as needed

General: Performs other duties as required

QUALIFICATIONS

Required Minimum Qualifications:

- Must have a valid Colorado Driver's License
- Must have a high school diploma or equivalent
- Must have a valid CDL license (or obtain within six months of hire)
- CDL drivers are subject to periodic, random drug testing throughout employment
- Must be willing and able to be on-call and/or subject to on-call 24/7. Some overtime may be required, as needed.
- Must be able to lift 50lbs regularly and consistently

Desired Qualifications:

- A willingness to be flexible in performing multiple tasks throughout the day/week.

Desired Education and Experience:

- Previous experience related to streets, parks, or building maintenance

- Previous experience preferred in operating heavy equipment (backhoe, loader, and motor grader, skid steer, roller), mowers, compacting equipment, jackhammers, common hand and power tools, etc.
- Mechanical diagnosis and repair experience

WORK ENVIRONMENT

Exposure to potential hazards such as high noise levels, various types of dust, and petrochemicals. Position requires frequent standing, sitting, long hours of driving, and heavy lifting. Position requires a person with flexible disposition, a willingness to learn new ways of doing things, constant interruptions at times, and an ability to work outside in all types of weather including but not limited to blizzards, high winds, and extremely sunny hot days. **Note: The above description is not all-inclusive.**

BENEFITS & PAY

- 1) This full-time, hourly, non-exempt position is paid \$17 – \$22/hour, depending on experience
- 2) Employer-sponsored health, dental, and vision insurance
- 3) Employer-sponsored 457(b) retirement plan, up to 4% employer match
- 4) Generous vacation and PTO package, including 12 paid holidays
- 5) Free pass to Nederland Community Center gym
- 6) Free EcoPass (bus pass)
- 7) Access to Employee Assistance Program (EAP)
- 8) Short-term and long-term disability insurance at no cost to employee
- 9) Life insurance policy (\$50,000)
- 10) Health Savings Account program (optional)

All duties and descriptions listed in this job descriptions are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. This position description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the organization and requirements of the position change. The Town of Nederland does not discriminate on the basis of race, color, religion, national origin, sex, age, disability, sexual orientation, marital status, genetic information, or any other status protected by law or regulation. It is our intention that all qualified applicants be given equal opportunity and that selection decisions are based on job-related factors.