



# **AUTHORIZATION AGREEMENT FOR AUTOMATED BILL PAYMENT**

I authorize the Town of Nederland to initiate debit entries to my account indicated below.

## **Account Information**

Financial Institution Name/Location: \_\_\_\_\_

Account Number: \_\_\_\_\_

Transit Routing Number: \_\_\_\_\_

Type of Account:     Checking     Savings

## **Personal Information**

This authority is to remain in full force until I terminate this authorization.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Utility Account Number

\_\_\_\_\_  
Physical Service Address

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Note:** *Please submit a voided check that will be used to verify transit routing number and account number information.*

**Authorization needs to be submitted before the next billing process is started.**

***A draft returned for insufficient funds will automatically remove you from the Automatic Bill Payment Program.***

*Mailing Address: PO BOX 396 Nederland, CO 80466*

*E-mail: katm@nederlandco.org*

ACH is the name used to describe the financial services based on the Electronic Transfer of Funds instead of the current check system.

WHAT DOES ACH MEAN TO YOU? In a nutshell -- CONVENIENCE AND ECONOMY.

Through ACH, the Town of Nederland offers you the opportunity to pay your water and sewer payments without writing a check or mailing it.

With your authorization, the amount due on your statement will be drafted from your bank account 20 days after the mailing date. The specific draft date will always be noted on the bill. This will be done each billing until you cancel the authorization.

The convenience to you is obvious. You will still receive your billing statement, but you do not have to spend the time writing and mailing a check.

An ACH payment is also economical. You save postage and time each month. You will never receive a LATE CHARGE because your payment is automatic.

To sign up, just fill out the authorization form, return it with your next payment, fax it or email it to us along with a copy of your voided check.

The Town of Nederland is proud to offer this service to you. We continue to look for ways to better serve our citizens.

If you have any questions, please call (303) 258-3266 X4010.

Joe Smith  
123 Main Street  
Nederland, CO 80466

Date \_\_\_\_\_ 1200

Pay to the order of \_\_\_\_\_ \$ \_\_\_\_\_

In the amount of \_\_\_\_\_

For \_\_\_\_\_

Signature \_\_\_\_\_

| 123456789 | | 123456789123 | 1200

↑                      ↑  
**Routing#**            **Account#**  
(9 digits)