



MEMORANDUM

To: Nederland Board of Trustees
From: Alisha Reis
Date: August 14, 2014
Re: Administrator's Report

Emergency Plans, Training in Development

Emergency Plans and Continuity of Operations/Government Plans (COOP) are underway for each major town function within the WebEOC (emergency operations center) cooperative program administered by Boulder County. Boulder County staff and an AmeriCorps volunteer with Foothills United Way are assisting us.



The Board heard more on this program in summer 2012, when Boulder County Emergency Management staff made a presentation and invited the Town to join the Web-based emergency management program. All current Board members and Town management staff have log ins for the system and with the completion of emergency plans this month, preparation will begin for training of the team in September.

The Board has a number of responsibilities during an emergency, including declaring an emergency (for the purpose of funding), providing access to emergency funds, and reassuring local residents with information and support. Local first responders (Police, Fire, and Sheriff's Department) manage the strategic response, ensuring life and safety is preserved. Town support staff – many of the rest of us – provide for sheltering needs, public information, food support, and other needs of the community in the days and weeks after an event. Town staff, working with the guidance of the Board, also provides for long-term recovery and resilience/after-event planning.

The Board and Town management staff will receive more information shortly regarding scheduling for the WebEOC and general emergency management training. Please let me know if you have questions.

Preliminary Housing Data Shows High Demand, Potential Lack of Supply

The Town kicked off a study earlier this summer of housing needs in the greater Nederland area, in partnership with Boulder County Housing Authority. Preliminary data has come in, showing that our population is expected to post nearly 6 percent

growth between 2013-2018 and that demand for housing is strong, as anticipated. The estimated occupancy rate for rental housing is running about 97 percent (3 percent available vacancy), which could be considered a market “lacking sufficient rental housing,” according to the study. More in-depth analysis is anticipated with the final data, available later this month.

The final report will be presented to the Board in September, with opportunities for questions and discussion with the consultants, Bowen National Research, also at that time.



Updates

- **Flood Recovery Funding** – Town Treasurer Eva Forberger and I are finalizing grant applications this week related to funding for a standby generator for the Community Center, as well as recovery of local match funds for our pipeline (I&I) and roadway repair projects.
- **Master Infrastructure Plan** – The MIP was adopted on Aug. 5, with direction to Town staff and consultants to finalize the draft with some corrections. The final draft is expected for publication in the next week.
- **Source Water Protection Plan** – The SWPP is entering final draft, which will then be considered by the stakeholder group that worked with the Town on it (representing City of Boulder, Boulder County, U.S. Forest Service, private property owners, and others) and a regional representative of the EPA, who also reviewed the plan’s best practices during drafting. This plan is expected to reach the Board for adoption in early to late winter.
- **Sustainability Action Plan** – The draft SAP is scheduled for consideration at the Board on Sept. 2. The Board will consider the final draft and matrix offered by consultant Conor Merrigan, who will be present to answer any questions, and consider any further review by advisory boards. Nearly all advisory boards separately considered the main plan and the matrix during finalization of the document in April and May.
- **Nederland Planning Process (NPP)**
 - *Buds, Burgers & Beers Event* – This item was reviewed by the DDA, SAB, PROSAB and the Planning Commission. Commentary and recommendations were forwarded as part of the Board’s Aug. 19 packet, for final consideration of the event permit before the Board.
 - *Building Code Recommendations* – The recommendations of the Mayor’s Task Force on Building Code Updates have been forwarded to Town staff

and SAFEbuilt building officials for review and comment. A schedule is being drafted to depict which updates could be addressed in the near future and those that will take longer consideration. Legal review will also soon commence. Additionally, staff is reviewing regulations in communities suggested by the Board related to marijuana cultivation and other energy-related codes. This item is anticipated to return to the Board in late fall/early winter.

- *Community Center Site Plan* – This item has been reviewed by several of the advisory boards, with Planning Commission remaining on Aug. 27. All comments will be forwarded to the project steering committee for consideration and incorporation into the Plan. The Town and the Community Center Foundation are working with the consultant to extend budget to accommodate final changes, in order to forward the document back to the Board for review and adoption late this fall/early winter.
- *Peddler/Solicitors Code* – This item is under review, beginning at the DDA. The Board’s direction was to have the DDA, SAB and Planning Commission review the current code, seek input from the public, and issue recommendations back to the Board this fall.

Coming Up*

Tuesday, Aug. 19	7 p.m.	Regular Meeting
Thursday, Aug. 21		Schools Back in Session
Thursday, Aug. 21	7 p.m.	Fuels Mitigation Public Meeting (at PROSAB Regular Meeting)
Weekend, Aug. 22-24		NedFest, Guercio Field
Monday, Sept. 1		Labor Day, Town Offices Closed
Tuesday, Sept. 2	7 p.m.	Regular Meeting
Tuesday, Sept. 9	6 to 9 p.m.	Budget Session
Tuesday, Sept. 16	7 p.m.	Regular Meeting

**All events at the Community Center, unless otherwise noted.*