

SAB Minutes July 5, 2012

Members: Chelsea Gittle, Dallas Masters (Board Chair), Geneva Mixon (Secretary), Jesse Seavers, Peter Fiori (BOT liason)

Guests: Joe Gierlach (Mayor), James Woods (Formerly employed by Boulder County Sustainability Office, Patricia Evertson (DDA Board Member)

Action: Get the missions statement from old SAB minutes to Peter for bylaws

Dallas would like to see boiler plate by-laws created so that all Town Boards were operating under the same rules.

Peter: Not all Boards are the same e.g. DDA, CCFB

SAB agreed we will take PROSAB bylaws and use those

Mushroom Project Outline: Mayor Gierlach

Waste Water Treatment Plant (WWTP) is due to be completed in December 2012 which will produce a large amount of solid waste. Current plan is to ship the waste to East Boulder County. Boulder County plan for forest management is to cut trees and burn them. Last year they burned 1000 tons and they are on target to collect even more trees in 2013. Joe is exploring the idea of -----using woody debris mixed with the solids from the WWTP . The Earth Tubs are still in the process of coming online. Earthtubs in theory could handle all of the Commercial Compost in town. Wendy Monroe is a mushroom expert working on the issue. There will be a presentation at a follow up SAB meeting to explore this topic in more detail.

Peter needs the Sustainability Scorecard to be ready to go ASAB for NedPeds and the Boating on Barker issues. Dallas informed Peter that the Scorecard is ready to go and we have been waiting for our meeting with the BOT so that we can present the Scorecard and get further direction. Mayor Gierlach said the BOT agreed that the scorecard could evolve while project moved forward using the current version. It will be a "living document" which is able to evolve.

The SAB did use the scorecard to evaluate Sidewalks Phase I and they provided the DDA with recommendations. Pat said that the DDA received the Sidewalks Phase I Scorecard & has discussed it with Paul Turneburk.

Dallas reminded us that the that initial run through of Sidewalks Phase II Scorecard was a work in progress. The SAB has the scope of work and some design documents to review. The BOT wanted a recommendation for Sidewalks Phase II and the SAB provided the recommendation but appended the recommendation to say it was a work in progress. Phase II was a trial run. No meeting with DDA and only one trustee provided input (Kevin Mueller). The final vote was to recommend Phase II.

Joe Gierlach: Really the Scorecard is created from the Sustainability Resolution?

James Wood's gave the SAB the guidance docs. The SAB choose to focus on DOLA document.

Peter told us he wanted to do a worksession with the SAB. We finalized this worksession for: August 7th. The BOT is having a work session on August 14th to discuss Board Communication with Boating on Barker as an example.

The Scorecard is ready to use.

How will the Scorecard be used?

The Scorecard will be used by the SAB. The SAB will do the scoring.

Roles of SAB.

1-BOT Advisory Board Function

a- SAB developed the scorecard to help us advise the BOT

How does the DDA use the Scorecard?

Dallas: The DDA rates their project using the Scorecard. They rank themselves. The DDA and SAB meet together to discuss the ranking.

Why not limit the Scorecard to Internal Use? Why have DDA rank themselves? The planners can change their project to give them a higher ranking on the Scorecard so that it will be scored more highly.

What is the point of the Sustainability Action Plan & Scorecard?

We began with a vision. We used the vision to create a plan and then we use the Scorecard as a way to measure implementation of the plan.

NedPeds can use the existing Scorecard. Pat feels the existing Scorecard it now entirely applicable. Pat would like to change parts of the Scorecard and use a section of the Leeds Sustainable Neighborhood (LSN)

The Scorecard is a living document so we will meld anything we decide we need to add. Think outside the box.

Pat: The DDA is trying to encompass much more (biomimicry, stormwater management) in NedPeds.

Action Item: Chelsea will check to make sure that she had the most recent version of the Scorecard. Chelsea and Dallas will work to mesh the documents.

Peter: Can we have a social category? Can we add a place to put in a "need"—economy. Operation costs, startup costs. Are these things sustainable?

The identifiable need will be tying the Scorecard back to the Envision 2020 document. We need to create a framework that is measurable. Some things are sustainable to startup but not sustainable long term.

We will use the worksession with the BOT to consider Peter's suggestion to amend or change the Scorecard.

SAB and PROSAB will be the first stop in the NPP Process (Nederland Planning Process).

Dallas would like to see more formalized communication between the BOT and the SAB e.g. dates and times.

Jesse: Will it be up to the BOT to instruct the SAB to review a project?

Dallas: Yes the BOT has to begin the process. Eg You have been tasked to do _____ by _____ deadline. Here are the documents.

Mayor Gierlach: NPP is customizable.

Boating on Barker (BoB) is now an official NPP project. We will score and discuss the project at our next meeting.

Dallas: We have talked about something like the NPP process. (Go to Board A first –Allow lead time for review and moving through the board process.

SAB has been meeting often but recently there has been little communication with the BOT. August 7th is our chance to communicate how close we are to having a Sustainability Action Plan we are and to get input.

Mayor Gierlach: NPP does allow for things like making a calendar to let folks know what timing would be in advance. Each project gets its own calendar.

SAB had to reschedule meeting due to conflicts with revised BOT meeting schedule. SAB voted to have a new set meeting time of the 2nd Wednesday of each month at 6:30.

James, Chelsea and Dallas will meet on August 1st to meld the language of the docs at 5:30.

Updates:

Jesse's Updates: Zero Waste Ordinance-BOT has been meeting with Boulder County (Lisa Friend). Want to require all events to hand all vendors the sustainability rules. Town will maintain a collection of supplies and if the vendor does not have the necc. compostable cups etc they can purchase them from Town.

NedCompost: Boulder County Youth Core is helping empty the Earth Tubs so they can be hooked up to electricity. Lisa Friend and Town Admin. Alisha Reis are pushing them to get the electricity upgraded. Concrete will be poured very soon.

Chelsea is working on a Wildfire Evacuation Plan. She will look at the Nederland Mitigation Plan "CWPP"

Peter: They would like to work to have revolving attendance with the DDA.

For clarification is the Trustee Liason a full voting member of the SAB? Yes