



# MEMORANDUM

To: Board of Trustees  
From: Dawn Baumhover  
Community Center Coordinator  
Date: July 8, 2014  
Re: Staff report

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June and July have continued to be busy months in spite of the cessation of after-school activities. The annual Mountain Forum for Peace Sale was held in June, and the community generously supported this fundraising and recycling effort. Also well-supported was the Dubose family fundraiser held the last weekend of June. Upcoming activities for the summer include Pancake Breakfast for Old Timers Days the last Saturday in July and the Ned Wine Fest on Sunday, August 17.

Efforts for community emergency preparedness continue. The Red Cross held an informative and very practical training in June. Low attendance was disappointing but the course content was worthwhile, and it will be offered again at a time to be determined. The Mental Health First Aid course offered by Mental Health Partners was excellent and well-attended.

Thank you to William Culver, who has rebuilt the trail through the perennial hillside at the north end of the Center parking lot as his Eagle Scout project. He also rebuilt the planting beds in front of the Magnolia Schoolhouse for use by the Food Pantry. The Sustainability Advisory Board sponsored a weed pull on Community Center property in June. Thank you to all the volunteers and the Teen Center's Mountain Youth Corps for their efforts.

The addition of the administrative assistant position has been very successful in meeting our goals of streamlining operations and implementing policies and procedures for clarity and consistency. Thank you to Carole Handler for her hard work and focus in moving these goals forward. With the help of our new custodian and a new part-time maintenance position, we are also moving ahead the organization and inventory projects "behind the scenes".

Summer always brings the challenge of desk coverage at the Community Center as folks vacation and fall out of normal routine. This has forced a reduction of building hours due to staffing limitations and available volunteers. Starting July 20, the Community Center will close on Sundays. We will re-visit this in the fall as patron and volunteer participation increases.