

**TOWN OF NEDERLAND  
Boulder County, Colorado**

**RESOLUTION 2009-10**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF  
NEDERLAND CREATING A SUSTAINABILITY ADVISORY BOARD**

**WHEREAS**, the Town has expressed its intent through various resolutions and ordinances to become sustainable in facilities, operations, and codes; and

**WHEREAS**, the Nederland community values sustainability and resource conservation; and

**WHEREAS**, the Board of Trustees finds that an official committee of citizens with expertise and interest in the areas of sustainability, energy, water and resource conservation, renewable energy, waste reduction, and public outreach which could advise and assist the Board in the development of policy on these matters, would greatly enhance the Town's management of these areas; and

**WHEREAS**, the Board of Trustees wishes to establish an official committee of the Town to be known as the Sustainability Advisory Board (the "Advisory Board") and to appoint the members thereof. The Advisory Board shall advise the Board of Trustees on matters involving sustainable facilities and practices, resource conservation, renewable energy, public outreach and education;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF  
TRUSTEES OF THE TOWN OF NEDERLAND, COLORADO:**

Creation and Establishment

There is hereby created the Sustainability Advisory Board, which shall consist of seven (7) members; one of whom shall be a Town Trustee. All members of the Advisory Board shall be appointed by the Mayor with the approval of the Board of Trustees.

Purpose

The purpose of the Advisory Board is to advise the Board of Trustees on policy matters relating to sustainability of Town codes, operations, and facilities owned by the Town.

Terms

Of the first resident members appointed to the Advisory Board, two (2) shall be appointed for terms expiring June 1, 2010, two (2) shall be appointed for terms expiring June 1, 2011 and two (2) shall be appointed for terms expiring June 1,

2012. Thereafter, all new appointees shall be appointed to terms of three (3) years.

In the event a vacancy should occur during the term of any member, his or her successor shall be appointed in the same manner for the unexpired portion of the term of the vacant position.

The term of the Trustee(s) appointed to the Advisory Board shall coincide with the member's term as Trustee. The Trustee member(s) shall be a voting member of the Advisory Board.

#### Removal

Four members of the Board of Trustees may remove any board member for cause. Cause shall include, but not be limited to:

1. Unexcused absence for three (3) consecutive meetings;
2. Violation of the state ethics laws;
3. Conviction of a felony;

#### Officers

A Trustee member shall serve as Chair of the Advisory Board. The members of the Advisory Board shall elect a member to serve as Vice-Chair and a member to serve as Secretary.

#### Time, Date, and Meeting Place

The Advisory Board members shall select a date and time for its regular monthly meetings.

The Chair or any four members of the Advisory Board may call a special meeting by giving the members and the Town Administrator at least forty-eight (48) hours notice of the special meeting. Said notice shall be served personally on the member or left at such person's usual place of residence and shall indicate the business to be performed at such special meeting. Any member may waive notice of the meeting and a member's presence at the special meeting shall constitute waiver of notice of the meeting. -

All meetings of the Advisory Board shall be held at the Community Center. The public shall be notified of such meetings by posting the location, day and time of the meeting, along with the agenda, in the place designated for the posting of Board of Trustee meeting notices at least 24 hours prior to the holding of the meeting. If the meeting place is temporarily changed, notice of the meeting must notice of such change of location.

#### Rules of Order and Quorum

The Advisory Board may adopt a set of a set of rules for the conduct of its business.

A quorum shall consist of a majority of the membership for the purpose of transacting Advisory Board business.

#### Powers and Duties

The Advisory Board shall advise the Mayor and Board of Trustees on policy matters relating to sustainability, energy, water and resource conservation, renewable energy, waste reduction, and public education and outreach.

The Advisory Board, in its capacity as an advisory body, may make recommendations to the Board of Trustees to effectuate improvements to Town codes, operations, and facilities within or owned by the Town related to these matters.

The Advisory Board shall, from time to time, develop review the Town's Sustainability Action Plan and make recommendations for changes to such plan based on new information and/or circumstances affecting these matters.

The Advisory Board shall, from time to time and in conjunction with other advisory boards and commissions, review the Comprehensive Plan and make recommendations for changes to such plan based on new information and or circumstances affecting these matters.

The Advisory Board shall, from time to time, review Town operations and facilities to identify and make recommendations to improve sustainability.

The Advisory Board shall provide comments to the Board of Trustees regarding sustainable design and operation of Capital Improvement Projects (CIPS), providing the comments are provided during the standard referral timeliness established for the Town's development processes. Staff will coordinate providing the Advisory Board with information on pending issues to provide the Advisory Board a timely opportunity to provide such comments as part of the established planning process.

The Advisory Board shall work with Town staff to periodically review and evaluate the sustainability of management policies and procedures of Town facilities and operations, and make recommendations to the Board of Trustees as to any desired changes regarding such management policies and procedures.

The Advisory Board shall provide recommendations for modifying Town codes to improve sustainability of or within the Town.

The Advisory Board shall provide recommendations for education and outreach that address sustainability issues.

The Advisory Board shall provide a forum for citizen comment on sustainability issues.

The Advisory Board shall provide any additional recommendation on sustainability issues the Advisory Board finds appropriate.

The Advisory Board shall keep minutes of its meetings and file a copy of said minutes with the Town Clerk.

The Advisory Board may create subcommittees as needed.

Compensation

Members of the Advisory Board shall serve without compensation.

Advisors

The Town Administrator may assign a staff person to provide professional and technical advice and assistance to the Advisory Board.

The Advisory Board may request that the Board of Trustees employ a professional consultant to assist it, if it deems such services necessary. Such request for service shall be transmitted to the Town Administrator who will present the request to the Board of Trustees.

Roles of Advisory Board Members, Board of Trustees and Town Administrator

Advisory Board members play an important role in developing policies. As advisers, their role is to provide advice and assistance to the Board of Trustees. The Board of Trustees develop and approve policy with respect to sustainability. The Town Administrator is charged with the implementation of approved policies. All three entities have responsible roles to play in the development, approval and implementation of policies designed for the benefit of residents of the Town.

**RESOLVED, APPROVED and ADOPTED this 1st day of September, 2009**



TOWN OF NEDERLAND

By:  \_\_\_\_\_

Martin Cheshes, Mayor

ATTEST:

 \_\_\_\_\_

Christi Icenogle, Town Clerk