

**TOWN OF NEDERLAND  
Boulder County, Colorado**

**RESOLUTION 2012 - 12**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF NEDERLAND  
ADOPTING THE NEDERLAND PLANNING PROCESS (NPP) AS A MODEL TO  
GOVERN THE PUBLIC INPUT AND REVIEW PROCESS FOR TOWN PROJECTS**

**WHEREAS**, pursuant to Article 23, Title 31, C.R.S., the Town of Nederland (“Town”) Board of Trustees (“Board”) possesses the authority to adopt laws and regulations governing the zoning, planning and use of land within its jurisdiction; and

**WHEREAS**, Nederland Municipal Code (“Code”) Section 16-32 requires the Town to conduct a public hearing prior to the issuance of a building permit for any new facility or use operated by the Town or any other governmental or quasi-governmental entity; and

**WHEREAS**, while the Board understands that the Code requires only one public hearing on Town projects under its review, it finds that it is desirable to have a more in-depth review process that provides all Town advisory boards and the public with multiple opportunities for input; and

**WHEREAS**, the Board adopted Resolution 2011-18 on 6 September 2011, accepting and endorsing the Town of Nederland Envision 2020 Report and Vision Statement as expressions of community vision; and

**WHEREAS**, the Board recognizes the need to establish procedures that are predictable for the community, to encourage a robust process in Town project planning, to meet objectives of the third Vision Statement's commitment to communication and citizen's responsibility and ownership in the governance process; and

**WHEREAS**, the Board adopted Resolution 2011-21 on 4 October 2011 known as the “Citizens for Sustainability Resolution” which developed the basis for the Sustainability Scorecard; and

**WHEREAS**, the Board recognizes the value in utilizing the Sustainability Scorecard as an informational communication tool, (while it is being further developed) in the planning process to meet the objectives of the Envision 2020 Vision Statement and the Citizens for Sustainability Resolution; and

**WHEREAS**, the Board further recognizes that adopting a more lengthy review process for Town projects does not in any way alter the established and codified review process for private projects, which implicate the due process rights of private applicants; and

**WHEREAS**, the Board therefore desires to formally establish the Nederland Planning Process (NPP) which can be evoked by the Board to direct Town staff to follow this process for public projects it sees fit.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF NEDERLAND, COLORADO:**

The Nederland Planning Process (NPP) of design review and public participation, a copy of which is attached to this Resolution and incorporated herein by this reference, is hereby adopted to govern the review process for Town projects that the Board chooses. The NPP shall supplement the requirements of the Nederland Municipal Code for such projects, and all other requirements of the Town Code and other applicable law shall continue to apply. Town Staff is authorized and directed to develop those administrative processes and forms necessary to implement the Nederland Planning Process (NPP).

**RESOLVED, APPROVED and ADOPTED this 20<sup>th</sup> day of March, 2012.**

TOWN OF NEDERLAND

By:   
Joe Gierlach, Mayor

ATTEST:

  
Teresa Myers, Town Clerk





# TOWN OF NEDERLAND

## Nederland Planning Process (NPP)

for design review and public participation

This Nederland Planning Process (NPP) is intended to establish the procedure to govern the review process for Town projects or events that the Board of Trustees chooses. This model shall supplement the requirements of the Nederland Municipal Code, and all other requirements of the Town Code and other applicable law shall continue to apply. Town Staff is authorized and directed to develop those administrative processes and forms necessary to implement this Nederland Planning Process (NPP).

**PLANNING PHASES:** There are three planning phases described below; the Proposal Phase, Collaboration Phase, and Approval Phase.

**PROPOSAL PHASE:** Concept plan proposals may come from a variety of sources and submitted to town staff for Board of Trustees (BOT) consideration. After board discussion, the board may choose to evoke the Nederland Planning Process. At this stage, the applicant is directed to present the concept plan to the Sustainability Advisory Board (SAB) and the project/event is scored by the SAB using the Sustainability Scorecard. The SAB may then make recommendations to the applicant for improving their score. At this stage, there also may be recommendations from Town Staff depending on anticipated town involvement or the Planning Commission if it relates to the comprehensive plan. The BOT may also ask the applicant to address specific items from the Nederland Envision 2020 Statements. The BOT may require a specific number of public forums with specific advisory boards.



**COLLABORATION PHASE:** The Collaboration Phase is intended to give the applicant the opportunity to modify the proposal to increase its score on the Sustainability Scorecard, provide an avenue for public participation, review by other town advisory boards, or community partner organizations. Partner organizations may include the Nederland Fire Protection District, Nederland Community Library, TEENS, Inc., Nederland Area Seniors, Nederland Chamber of Commerce, Boulder County, Backdoor Theater, etc. During the BOT first reading, the board may request that the applicant obtain a recommendation from PROSAB, the Community Center Foundation Board, the Nederland DDA.

Throughout the collaboration phase, a list of issues, questions and recommendations is recorded along with the applicant's response for each. A schedule for public participation at advisory board meetings may also be created and published.

**APPROVAL PHASE:** When the applicant has completed the Collaboration Phase, the final proposal is brought back to the BOT with the final Sustainability Scorecard and the issue tracking sheet illustrating the issues/recommendations brought forward and the applicant's response for each.

# Town of Nederland Planning Process

