

RESOLUTION NO. 2009 - 03

**A RESOLUTION AUTHORIZING STAFF TO CARRY OVER
PAID TIME OFF HOURS IN EXCESS OF THE PERMITTED
ANNUAL CARRY-OVER LIMIT**

WHEREAS, pursuant to the Town of Nederland (“Town”) Personnel Policies and Procedures Manual (“Manual”), Town employees are entitled to accrue paid time-off (“PTO”) upon completion of each pay period; and

WHEREAS, the term “Town employees” is therein described to include those officers working for the Town pursuant to Board of Trustee (“Board”) appointment or otherwise hired for the efficient functioning of the Town; and

WHEREAS, certain staff have accrued a significant amount of PTO due to unusual circumstances and therefore has requested that the Board allow them to carry over PTO in excess of the limit set forth in the Manual; and

WHEREAS, the Board recognizes the unusual circumstances and wishes to accommodate those staff in this request, for this limited instance, .

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Nederland, Colorado, that:

Section 1. The Recitals set forth above are hereby incorporated by reference.

Section 2. The Board hereby authorizes any staff to carry over hours of PTO from 2008 into 2009 that are in excess of the allowed amount. This authorization is granted upon the condition that any PTO in excess of the carry-over limits permitted by the Manual be used by staff during 2009 or forfeited at year’s end.

INTRODUCED, READ, PASSED AND ADOPTED at the regular meeting of the Board of Trustees of the Town of Nederland, Colorado on the 17th day of February.

TOWN OF NEDERLAND

(SEAL)

Martin L. Cheshes, Mayor

ATTEST:

Christi Icenogle, Town Clerk