



**TOWN OF NEDERLAND
BOARD OF TRUSTEES
REGULAR BUSINESS MEETING**

**NEDERLAND COMMUNITY CENTER
750 Hwy 72 Nederland, CO 80466**

July 5, 2016, 7:00 P.M.

MINUTES

A. CALL TO ORDER

Meeting convened at 7:00p.m.

B. ROLL CALL

Present: Mayor Kristopher Larsen, Mayor Pro Tem Charles Wood, Trustees Topher Donahue, and Julie Gustafson

Absent: Trustees Dallas Masters, Stephanie Miller, and Kevin Mueller

Also present: Alisha Reis, Town Administrator; LauraJane Baur, Town Clerk; and Chris Pelletier, Public Works Manager

C. CONSENT AGENDA

1. Approval of July 5, 2016 Accounts Payable
2. Approval of June 7, 2016 Regular Meeting Minutes
3. Approval of easement for Xcel Energy electrical service for Town Shop
4. Approval of Park Rental Fee Waiver for NAS 20th Anniversary Picnic

There were no comments on the consent agenda.

Motion to approve the Consent Agenda was made by Trustee Donahue seconded by Trustee Gustafson, and passed by unanimous verbal approval.

D. PUBLIC COMMENT ON NON-AGENDA ITEMS (Speakers limited to 3 minutes)

There were no public comments.

E. ACTION ITEMS

1. Consideration of Resolution 2016-21 to amend Board Rules of Procedure

Mayor Pro Tem Wood noted that, for a future agenda, there are a few other items that the Board might like to review. Wood said that he will review the Rules of Procedure for those items and will make suggestions.

Motion to approve Resolution 2016-21 to amend Board Rules of Procedure was made by Trustee Donahue, seconded by Trustee Gustafson, and passed by unanimous vote.

2. Consideration of appointments to Town Advisory Boards

Trustee Gustafson questioned the rule regarding the exclusion of a Planning Commissioner concurrently serving on other Town Advisory Boards. Alisha Reis explained that that particular rule is specific to Planning Commission due to the heaving workload of the Planning Commission. There was further discussion regarding the roles of the Planning Commissioners and other Advisory Boards and the reasoning behind the rule.

Motion to approve the appointments to the PC, BZA, and DDA was made by Trustee Gustafson, seconded by Trustee Donahue, and passed by unanimous vote.

3. Consideration of a proposal for third-party commissioning for the Town Shop

Reis introduced the item to the Board and recommended the training and post occupancy pieces of the Iconergy proposal (item numbers 9-12 on the pricing table of the Iconergy proposal). Joel Price, JVA Engineer, spoke regarding the Iconergy & DMA proposals and noted his agreement with Reis' recommendation.

There was discussion regarding the items that should be included in the commissioning. Price noted that DMA is already doing some of the items on the Iconergy item list. This was followed by a discussion of the cost. Reis noted that item #9 (training) can be included in the project budget and item #s 10-12 (seasonal testing, warranty review, & a systems manual) can be included in the 2017 Town budget.

Trustee Donahue recommended that in the future the Town should include the decision regarding the need for commissioning at the front end of project discussions. Mayor Pro Tem Wood suggested hiring an Owner's Rep.

Motion to approve hiring Iconergy for Items #9-12 with Staff authority to approve up to \$1000 in additional cost was made by Trustee Donahue, seconded by Mayor Pro Tem Wood, and passed by unanimous vote.

F. INFORMATIONAL ITEMS

There were no Informational items.

G. DISCUSSION

1. There was a "Nod of Four" directing Staff to place Resolution 2004-06 before the Board for review and potential amendment re: clarifying what it means to meet the "basic tenets of LEED" and to add a clause related to adding consideration at the start of Town projects to include third-party commissioning. Joel Price suggested that the Town have a staff member that is LEED certified to review projects as they are being completed. Mayor Pro Tem Wood requested that Reis also research/present best practices in municipal capital projects
2. Trustee Gustafson discussed her experience of joining the joint Board/DDA work session remotely, noting that cell phone was not a successful method for doing so. There was discussion about Board attendance at work sessions, remote participation, and the general productivity of the work sessions. Katrina Harms, DDA Chair, spoke about her

frustration with the joint work session. Jesse Seavers, of Nederland, discussed technology for remote attendance for meetings. Mayor Larsen suggested sending goals for work sessions to the Board ahead of the meetings along with the agenda as a way to make the work sessions more productive.

3. Trustee Gustafson asked about follow up from a previous citizen comment regarding wildlife in Nederland. After discussion, a "Nod of Four" was given directing Marshal Carrill to research/develop policy related to wildlife hazing for Nederland P.D., and present for public comment.
4. Trustee Gustafson stated that she would like the Board to encourage youth leadership in the community. Mayor Pro Tem Wood mentioned that he thought Durango has a good program and Alisha Reis noted that CML also has information and resources on the topic. Gustafson said that she will put together an idea and bring it to the Board.

H. OTHER BUSINESS

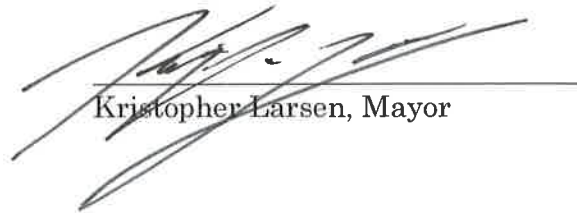
There was no Other Business introduced.

I. ADJOURNMENT

Motion to adjourn was made by Mayor Pro Tem Wood, seconded by Trustee Donahue, and approved by unanimous vote. The meeting was adjourned at 8:33PM.

Approved by the Board of Trustees

ATTEST:



Kristopher Larsen, Mayor



LauraJane Baur, Town Clerk

