



**TOWN OF NEDERLAND
BOARD OF TRUSTEES
REGULAR BUSINESS MEETING**

NEDERLAND COMMUNITY CENTER
750 Hwy 72 Nederland, CO 80466

October 20, 2015, 7:00 P.M.

MINUTES

A. CALL TO ORDER

Meeting convened at 7:07 p.m.

B. ROLL CALL

Present: Mayor Joe Gierlach, Mayor Pro Tem Peter Fiori, Trustees Topher Donahue, Kristopher Larsen, Randy Lee, and Charles Wood

Absent: Trustee Kevin Mueller

Also present: Alisha Reis, Town Administrator; Jeff Maggard, Town Treasurer; LauraJane Baur, Town Clerk; Chris Pelletier, Public Works Manager; Paul Carrill, Town Marshal; and Alex Armani Munn, Administrative Intern

C. CONSENT AGENDA

1. Approval of October 6, 2015 Accounts Payable, Schedule A
2. Approval of October 6, 2015 Accounts Payable, Schedule B
3. Approval of October 20, 2015 Accounts Payable, Schedule A
4. Approval of September 15, 2015 Regular Meeting Minutes
5. Approval of September 22, 2015 Emergency Meeting Minutes
6. Approval of October 13, 2015 Emergency Meeting Minutes
7. HPAF Facilities Use Agreement

Motion to approve the Consent Agenda minus the October 6th Schedule B and the October 13th minutes was made by Trustee Larsen, seconded by Trustee Wood, and passed by unanimous approval.

Motion to approve the Consent Agenda October 6th Schedule B was made by Trustee Larsen, seconded by Trustee Wood, with abstention by Trustee Lee, passed by unanimous approval.

Motion to approve the Consent Agenda October 13th Minutes was made by Trustee Larsen, seconded by Trustee Wood, with abstention by Mayor Pro Tem Fiori and Trustee Lee, passed by unanimous approval.

D. STAFF REPORTS

1. **Alisha Reis, Town Administrator**

Reis noted that information from the October 6th meeting is included with her report in the packet. Reis thanked those that attended the October 19th budget charrette.

Reis made additional note that the NedPeds project now has a contractor and that the continued flood recovery work will be coming to a close over the next few weeks.

2. **LauraJane Baur, Town Clerk**

Baur deferred to her report in the packet.

3. **Jeff Maggard, Town Treasurer**

Maggard reported that due to budget work the Treasurer report will be postponed, but that he will email it to the Board by Thursday.

4. **Paul Carrill, Town Marshal**

Carrill deferred to his report in the packet, but added that the traffic safety pickup truck has been purchased and he is looking into purchasing the safety vests as requested.

5. **Chris Pelletier, Public Works Manager**

Pelletier deferred to his report in the packet.

6. **Dawn Baumhover, Community Center Coordinator**

Baumhover deferred to her report in the packet adding that the Volunteer Appreciation dinner is scheduled for December 10th at 5p.m. An evite will be sent out within the next two weeks.

E. BOARD OF TRUSTEE REPORTS

1. **Mayor's Report**

The Mayor thanked Baumhover for making the Nederland Community Center an evacuation and emergency center. He read the proclamation previously presented and the Indian Peaks Radio Club open house held prior to the Board meeting this evening. Mike Mussler, President of the radio club gave a statement of thanks.

2. **Trustees' Reports**

Trustee Donahue gave an EcoPass update and discussed the fee increase.

Trustee Lee referred to his report in the packet.

Trustee Wood noted that his report is provided in the packet, but additionally reported on issues that CML is advocating for and noted that they are also working on standards for off-road vehicles, including golf carts.

Mayor Pro Tem Fiori referred to his information from SAB provided in the packet. There was some discussion regarding the location of a proposed community garden and water rights issues regarding such a garden. Fiori stated that this is just in the beginning stages and that there are still many items to consider. He added that the SAB's priority right now is to create a local farmers market by June 2016. Chris Pelletier offered an idea regarding land that may be available for the community garden; he and Fiori will get together to discuss the options.

Trustee Larsen noted that he had no meetings this past month, so he has no information to report.

F. PUBLIC COMMENT ON NON-AGENDA ITEMS (Speakers limited to 3 minutes)

Ron Mitchell, of Nederland, noted that he will not be able to attend the Board meeting regarding his proposed entertainment district, but that he will send representatives.

Stating personal reasons, the Mayor excused himself from the Board meeting and turned the gavel over to Mayor Pro Tem Fiori to conduct the remainder of the meeting.

G. INFORMATIONAL ITEMS

1. Report on STAR progress

Alex Armani-Munn gave a presentation on STAR data to date. He also noted that he previously thought that to reach the goal of becoming a 3 Star City required acquiring 300 points, but it only requires 200 points. He added that we are almost there! The presentation will be posted on the Town website and is on the Town website at <http://nederlandco.org/2015/10/nederland-star-presentation-october-2015/>.

2. Peak to Peak Housing and Human Services Task Force Quarterly Update

Chris Current, of Gilpin County, spoke for the Peak to Peak Housing and Human Services Task Force noting that the report was submitted and is in the packet. Current gave the Board fliers for the November 14th Housing and Human Services Fair (attached). Current invited the Board members to attend the Task Force meetings which are held at the Nederland Community Center every 3rd Wednesday of the month.

H. ACTION ITEMS

1. Public Hearing on proposed 2016 Budget

Passing out updated information to the Board, Reis introduced this item stating that the Town is now about half-way through the budget process. She stated that by the November 3rd Board meeting the budget should be basically ready, giving plenty of time for Board review prior to the December 1st vote to adopt the 2016 budget.

Staff is requesting direction from the Board this evening regarding the Capital Improvement Plan, the Board Discretionary Fund and outside agency requests, the Town Fee Schedule and Special Events, and Staff salaries.

Public Comment:

Gail Eddy, of Nederland, commented on the need for 2014 budget data in addition to the 2015 data in the packet. She stated that it looks like a good budget.

Dennis Whalen, of Nederland, spoke to discretionary requests, encouraging the Board to fund the maximum amount possible for the Food Pantry. Whalen stated that the potential government shutdown in December is a concern in regards to the numbers the Food Pantry will be requested to serve.

Kristi Venditti, of Nederland, also spoke in support of the Food Pantry noting the increase in free/reduced lunch students as a great concern.

Kayla Evans, of Boulder County, suggested that food donations be collected at the community Thanksgiving dinner. Trustee Lee added that the Town should request food donations at all events. Mayor Pro Tem Fiori suggested that the Town provide donation bins and require all events to promote food donations.

Dawn Baumhover, of Nederland, encouraged the Board to attach a required percentage of food to be part of all marijuana cultivation operations in Nederland.

Amanda MacDonald, of Boulder, spoke regarding policing fees at events referring to the requirement of hiring police for post-event hours. Mayor Pro Tem Fiori noted that at the Board retreat it was agreed that the Board should support events that bring tax money and income for local residents. Fiori stated that one suggestion was to review special event policing fees.

The Board continued with some discussion regarding special event fees. Trustee Larsen suggested keeping fees the same for the 2016 budget, but noted that a discussion regarding special events as a whole should be scheduled for a work session in January.

The Board moved on to discuss the Capital Improvement Plan (CIP) budget. In general the Board members approved of the current draft of the CIP budget, but it was agreed that it would be helpful to have the #NedZero codes attached to each item as it has been done for the Discretionary Fund items. Reis offered to attach the #NedZero codes and provide the updated information to the Board on Nov. 3.

Trustee Wood took the opportunity to clarify the Nederland ballot question 2C to those attending the meeting and how the vote will affect the Town Shop project. Wood explained that the Town needs a YES vote in order to accept the grant funds needed to build the new Town Shop.

The Discretionary Fund requests were then deliberated. It was noted that the Town Shop project will require most of the funds available for this year, but that The Board would have more ability to fund these requests in 2017. How to prioritize the requests and the needs of the community for 2016 was discussed. No final decision was made; however, Reis agreed to come back to the Board with an updated spreadsheet, similar to the CIP budget, which includes suggestions for 2017 and 2018 spending in light of the issues presented with the lack of funds available for 2016.

Staffing and staff pay rates were reviewed by the Board. As a result of the Board retreat, Trustee Larsen created a proposal to increase the salaries of employees at the lower end of the pay scale in 2016, then to increase the salaries of the overall Town staff over the next 3 years with the goal of increased staff retention. Reis also noted other ways that the Town provides benefits for staff, citing a 13% increase in the cost of employee health insurance that will not be passed along to staff. It was concluded that further discussion is needed on this topic.

At 9:30p.m. Mayor Pro Tem Fiori called a short break, reconvening the meeting at 9:36p.m.

2. Consideration of options for final grant funds from the Tourism/Marketing grant

Armani-Munn presented referring to the information provided in the packet. He also offered two additional options: \$500 to DDA for additional holiday lighting and \$500 for additional Shop Local materials for the holiday season.

Public Comment:

Katrina Harms, of Nederland, spoke in support of Shop Local ads for November and December.

After brief discussion all of the Board members voiced support for a large map for the Visitor Center and the Shop Local ads.

Motion to approve that the final Tourism/Marketing grant funds be used for a large map at the Visitor Center and Shop Local ads was made by Trustee Larsen, seconded by Trustee Lee, and passed by unanimous approval.

J. DISCUSSION ITEMS

There were no Discussion Items.

K. OTHER BUSINESS

1. Alisha Reis noted her upcoming performance evaluation and made a request to the Board that an additional Board member, with a term beyond April 2016, participates in the evaluation process this year along with the Mayor so that the knowledge of the process can be passed along. Trustees Wood, Larsen, and Mueller are the possible candidates. Trustee Larsen stated that due to his upcoming schedule, he will not be available. Trustee Mueller was not present, but Trustee Wood stated that he would talk with Trustee Mueller. Wood added that he would be willing to assist with Reis' evaluation.

Motion to extend the meeting until 10:30 PM was made by Mayor Pro Tem Fiori, seconded by Trustee Lee, and passed by a vote of 3-2, with Trustees Donahue and Larsen voting against.

2. Trustee Lee asked for Board support regarding a grant for a trail from West Magnolia to the Continental Divide. He asked if the Board would be willing to sign a letter of support or if they would be willing to sign with the PROSAB letter.

Katrina Harms commented on Nederland becoming a resupply station and that the DDA will also send a letter.

The Board members expressed unanimous support to sign a letter, and Trustee Lee offered to provide the letter for the Board.

3. Mayor Pro Tem Fiori requested confirmations of his list of take-aways from the Board retreat:
 - i. Waive special event policing fees – not confirmed

- ii. Trustee Larsen to draft a plan for staff wages – confirmed
 - iii. Increase good will fund to work with #NedZero items – confirmed
 - iv. Board to re-rank #NedZero items – not confirmed
 - v. Address the golf cart issue – Defer, CML and the legislature are addressing this issue
 - vi. Mayor to have final say on agenda items – confirmed as current process
4. The Board discussed issues of security and safety. Staff advised the Board that there were no known threats to the Community Center, the Board of Trustees, Town staff or the Town in general.

L. ADJOURNMENT

Motion to adjourn was made by Trustee Wood, seconded by Mayor Pro Tem Fiori, and approved by unanimous voice vote. The meeting was adjourned at 10:18PM.

Approved by the Board of Trustees.

ATTEST:



Joe Gierlach, Mayor



LauraJane Baur, Town Clerk





Proclamation

Dedicating the Indian Peaks Radio Club Station
in Memory of Richard L. "Dick" Marchman



WHEREAS, Dick Marchman dedicated his life to the service of others from the time of his enlistment in the United States Air Force, through his profession developing two-way radio and emergency communication systems in the Rocky Mountains, and 25 years' service as an Emergency Medical Technician with Allenspark and Indian Peaks Fire Protection Districts.

WHEREAS, Dick spent more than 50 years committed to amateur radio as a hobby and avocation as call sign KF0LA; and

WHEREAS, the Sue Marchman family has determined that Dick's legacy in radio communication and public service could best be remembered by supporting the Indian Peaks Radio Club, whose mission includes augmenting emergency communication in time of need throughout the Indian Peaks region.

NOW, THEREFORE, I JOE GIERLACH, MAYOR OF THE TOWN OF NEDERLAND, do acknowledge the significant contributions and donation of Dick's amateur and commercial radio equipment, computers, generator and radio tower to the Indian Peaks Radio Club, and hereby proclaim thanks and gratitude to the Marchman family for supporting emergency amateur radio operations in the Indian Peaks region.

RESOLVED, APPROVED and ADOPTED this 20th day of October, 2015.

TOWN OF NEDERLAND

By: 
Joe Gierlach, Mayor

ATTEST:



LauraJane Baur, Town Clerk



Peak to Peak Housing & Human Services Task Force

Presents the:

HOUSING & HUMAN SERVICES FAIR

SATURDAY, NOVEMBER 14TH
9:00 AM TO 12:00 PM · NEDERLAND COMMUNITY CENTER

EMERGENCY FAMILY ASSISTANCE ASSOCIATION



WILL BE DISTRIBUTING THANKSGIVING FOOD BASKETS

Participating Organizations:

BOULDER COUNTY HHS
CASE MANAGEMENT
HEALTH CARE ENROLLMENT

LEAP
HELP WITH
ENERGY COSTS
WEATHERIZATION
SUPPORT

PEAK TO PEAK
COUNSELING

DR. CAMARATA
FREE FLU SHOTS

VOTER
REGISTRATION

UNITED WAY
PIE PROGRAM
INFORMATION
VIA MOBILITY

NEDERLAND
AREA SENIORS

COMMUNITY
CLOTHING CLOSET
WILL BE OPEN

TEENS INC.
BOULDER COUNTY
CARE CONNECT

