



**TOWN OF NEDERLAND
BOARD OF TRUSTEES
REGULAR BUSINESS MEETING**

NEDERLAND COMMUNITY CENTER
750 Hwy 72 Nederland, CO 80466

May 19, 2015, 7:00 P.M.

MINUTES

A. WORK SESSION: DDA/DCI Presentation – 6:00 PM

B. CALL TO ORDER

Meeting convened at 7:23 p.m.

C. ROLL CALL

Present: Mayor Joe Gierlach, Mayor Pro Tem Peter Fiori, Trustees Randy Lee, Kevin Mueller, and Charles Wood

Absent: Trustees Topher Donahue and Kristopher Larsen

Also present: Alisha Reis, Town Administrator; Eva Forberger, Town Treasurer; LauraJane Baur, Town Clerk; Chris Pelletier, Public Works Manager; Paul Carrill, Town Marshal; and Alex Armani-Munn, Town intern

D. CONSENT AGENDA

1. Approval of May 19, 2015 Accounts Payable
2. Approval of May 5, 2015 Regular Meeting Minutes
3. Approval of the Tenant Lease Agreement with Mountain Tennis & Pickleball Association re: Pickleball program
4. Approval of Wild Bear use agreement for senior van

Motion to approve the Consent Agenda was made by Trustee Wood, seconded by Mayor Pro Tem Fiori, and passed by unanimous verbal approval.

E. STAFF REPORTS

1. **Alisha Reis, Town Administrator**

Reis noted the flood items that were conveyed in her report, also mentioning a WWTP permit violation due to the high waters at the plant. Reis reminded the Board of the work session regarding the 50% Town shop plans with JVA next Tuesday, noting that it will be held at the Nederland Community Library. Reis also mentioned that Firewise town cleanup will be held on June 6th at the Boulder

County maintenance yard and that there will be a \$10 fee for trash, but that all other items are free to drop off.

Trustee Lee asked about the flood waters and questioned the I&I (inflow and infiltration) work that had been done last year. Chris Pelletier responded by describing what had been fixed and where the water was currently coming in.

2. LauraJane Baur, Town Clerk

Baur referred to her report in the packet, saying the most notable part of her report is the amount of building permits currently being processed. Reis noted that it is a much higher number than that of the same time last year.

3. Eva Forberger, Town Treasurer

Forberger deferred to her report in the packet. In addition, she noted that the new Treasurer has accepted the position and will come before the Board for final appointment on June 2nd. In speaking about new hires, Reis also announced that tonight is Chris Pelletier's first Board meeting in his new capacity as Public Works Manager.

4. Paul Carrill, Town Marshal

Carrill reviewed the information in his report, highlighting the increase in transient contacts over the past month. Carrill also noted that he is getting feedback in Town that people think there are more police officers and vehicles in Town recently; he wanted to clarify that there has been no increase in officers or vehicles. Carrill informed the Board that the officers are now out on directed patrol and the vehicles have been more clearly and uniformly marked, making them more visible in town.

5. Chris Pelletier, Public Works Manager

Pelletier stated that he had nothing further to add to his report.

Trustee Mueller asked if the Visitors Center bathrooms had been equipped with industrial/institutional fixtures yet. Forberger answered that only the floors had been replaced in this current effort. Reis added that the changes are being made over time, changing out failed or broken fixtures as they occur; she also noted that the Visitors Center bathrooms are going to be fitted with timed locks.

Trustee Fiori asked about water use by RINK. Fiori requested the figures for 2014 water use by RINK. Forberger said that she will send them to him.

6. Dawn Baumhover, Community Center Coordinator

Reis noted the recent flooding as previously discussed, also remarking that if the Community Center hadn't lost power, there would have been no flood damage. Reis also noted that we should be getting the backup generator soon.

F. BOARD OF TRUSTEE REPORTS

1. Mayor's Report

Mayor Gierlach referred to his blog report in the packet and noted that it will also be published in this Thursday's Mountain-Ear. The Mayor discussed the background of the Nederland Community Storybook, saying that there will be a presentation on that topic as an Informational Item on the agenda.

2. Trustees' Reports

~~Trustee Lee reported that PROSAB has been focused on their response to the proposed Eldora Ski Mountain expansion but will now begin working on the Town's Trails Plan. Lee noted that there will be a Saws & Slaws meeting on May 30th and at PROSAB's meeting this Thursday, they will be holding a training for volunteers regarding insurance issues. Lee also informed the Board that the Firewise committee will begin having a dedicated article in the Mountain-Ear.~~

Trustee Lee reported that PROSAB had devoted most of the April meeting to the proposed Eldora Mountain Resort expansion and planned to devote much of the May meeting to the Town's Trails Plan update. Lee noted that the first Nederland Saws & Slaws event of the season would be held on May 30th and at PROSAB's meeting this Thursday, they will be holding a training for volunteers regarding insurance issues. Lee also informed the Board that the May 21st issue of the Mountain-Ear was being dedicated to wildfire mitigation, at the request of the Firewise Action Committee. He thanked publisher Barb Hardt for accommodating this.

Trustee Mueller reported that the DDA/DCI will be having another meeting tomorrow to further discuss tonight's presentation on the community assessment and ideas.

Trustee Wood reported that the NCCF is planning its "Summer Celebration" for August 9th, and the wellness program has concluded. Wood stated that the program was a success, with 40 people signing up, and that they plan to do it again in the future.

Mayor Pro Tem Fiori reported that SAB has agreed on their goals for the year and will be aligning them in #NedZero at their next meeting. Fiori also stated that they are planning a presentation by member Jody Andrews on sustainability.

G. PUBLIC COMMENT ON NON-AGENDA ITEMS (Speakers limited to 3 minutes)

1. Steven Culver, Ace Hardware in Nederland, spoke regarding the single use bag fee that was voted on at the last Board meeting. Culver's comments are attached.
2. Dan Ball, B&F Market in Nederland, spoke in support of the waste reduction/reusable bag program as proposed by Town intern Alex Armani-Munn. Ball noted his disappointment that the Board did not get to see the results of the customer survey he had taken and requested that the Board reconsider the single use bag fee.

It was noted that Armani-Munn had presented his program after the Board voted on the ordinance, and that parts of the plan are included in that ordinance.

H. INFORMATIONAL ITEMS

1. 2014 Audit Report

Christy Reeves, John Cutler and Associates, presented the audit report. Reeves encouraged the Board to read the Management Report that had been sent to them as a synopsis of the report. Reeves reported that no budgets had been exceeded in 2014. Trustee Lee asked if there were any red flags or any recommended improvements.

Reeves responded negatively, noting that there are no current risks for the Town and that the internal controls and processes are good. Mayor Gierlach questioned the role of the auditor, and Reeves confirmed that their role is to make sure that the Town's financial reporting is "materially correct". Gierlach inquired about data for the past seven years reporting revenue, expenses, and balances reflecting how the Town's finances have improved over that time period. Gierlach requested a single chart to summarize that information. Reis advised that a narrative would better explain the whole picture than one condensed chart would be able to do. Forberger agreed to provide the Mayor with a single chart.

2. Nederland Community Storybook update

Vickie Berkley and Darcy Kitching discussed their program, gave a history of their storybooks, and proposed creating a new book that would highlight the Town's accomplishments over the past four years. The Board discussed the possibilities of format and content of an updated version. Reis reminded the Board of the Town's purchasing policy and the need for staff to vet proposals before they come before the Board for approval.

Mayor Gierlach noted a consensus of the Board to continue the discussion with Berkley and Kitching regarding a proposal for some type of an updated version of the Nederland Community Storybook.

3. Wild Bear request re: Downtown Nature Center Development

Jill Dreves, Wild Bear Mountain Ecology Center Executive Director, introduced two Wild Bear Board members: Nicole Delmage and John Farrell. They gave a slide presentation, which can be seen on their website at <http://wildbear.org/>. They discussed their plans for a new center located in downtown Nederland. They noted that they are beginning the process and, although they have a few sites in mind, they have not chosen a specific site yet.

They invited Board participation in their process. Trustee Lee and Mayor Pro Tem Fiori volunteered as Board liaisons to the effort, which will also include Town staff.

I. ACTION ITEMS

1. Consideration of Wild Bear Concert Series Fee Discount Request

Baur presented the fee discount request noting the high cost of the special event liquor license compared to the expected fundraiser income for the events. Baur noted that she had been to a State licensing training that day and learned that the fee is per application rather than event, which also helps with reducing the fee. Baur recommended a waiver of the fee, as #NedZero item 1T-07 specifically aligns Wild Bear activities with the Town's goals.

There were no public comments. All Board comments were in favor of a fee discount.

Motion to approve a 100% waiver of the Special Event Liquor License fee was made by Trustee Mueller, seconded by Mayor Pro Tem Fiori, and passed by unanimous vote.

2. Consideration to continue the #NedZero goals website

Prior to presenting this item, Reis made note that this is a purchasing request and reminded the Board of the Town's purchasing policy, which requires competitive bidding

processes. Jesse Seavers, of Nederland, presented the information as submitted in the packet.

There were no Board questions and no public comment. The Board discussed the various options as presented in Seavers' request.

Mayor Pro Tem Fiori noted the Option #3 is not realistic with the Town's budget and that Option #2 is exciting, but needs more detail. Fiori stated that he would like to reimburse Seavers for his out-of-pocket costs to date. Trustee Wood said he would be interested in Option #1. Mayor Gierlach discussed the system and its merits. Trustee Mueller stated that he likes Option #2 because it is a proactive option. Mueller also agreed with reimbursing Seavers. Trustee Lee said he has no problem with Option #1, further noting that if Option #2 is taken he would like to see the possibility of getting a SIPA grant. Mueller added that Seavers should be reimbursed for the server cost as well as the work he has completed so far. Reis offered that another option would be for Seavers to donate his time. Discussion continued regarding the various options, reimbursement amounts, and how various payment options fit into the Town's purchasing policy.

Motion to extend the meeting to 10:30 p.m. was made by Mayor Pro Tem Fiori, seconded by Trustee Mueller, and passed 4 to 1 with Trustee Wood dissenting.

Motion to approve Option #2, with payment up to \$2,500 through December 2015 was made by Mayor Pro Tem Fiori, seconded by Trustee Lee, and passed by unanimous vote.

3. Public Hearing and Consideration of Ordinance 738 re: Zoning Map Amendment for Public Zones Designation

Reis introduced the Ordinance regarding publicly owned land as explained in the packet, noting that these zones were approved in 2008 but were never put on the map. Board members asked questions regarding specific sites on the map to which Reis was able to answer. Reis also discussed the advantages of the Public zoning designations.

Motion to approve Ordinance 738 was made by Mayor Pro Tem Fiori, seconded by Trustee Wood, and passed by unanimous vote.

4. Consideration of Resolution 2015-12 to amend the BOT Rules of Procedure re: Agenda Order

The Board agreed that in the interest of time and due to the fact that two Trustees who have an interest in the subject are absent, this item will be moved to a meeting in July.

5. Consideration of Plan for Zero Waste Practices

Mayor Pro Tem Fiori suggested postponing this item as well. Reis confirmed that staff is currently informing event planners that the Zero Waste program is in the process of becoming mandatory. Noting that staff has clear direction on this item, Fiori stated that he is in no hurry to get this item on the agenda for this summer, but wants to finalize the issue before next summer. Fiori also requested that it become policy to collect sales tax directly from the ~~event organizers~~ vendors at the end of each event.

J. DISCUSSION ITEMS

There were no Discussion Items.

K. OTHER BUSINESS

L. ADJOURNMENT

Motion to adjourn was made by Mayor Pro Tem Fiori, seconded by Trustee Wood, and approved by unanimous voice vote. The meeting was adjourned at 10:18 PM.

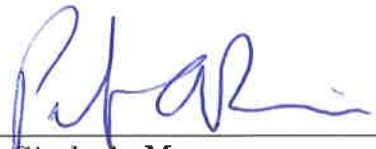
Approved by the Board of Trustees.

ATTEST:




Laura Jane Baur, Town Clerk





Joe Gierlach, Mayor


Peter C. Fiori
Mayor Pro tem