

**TOWN OF NEDERLAND  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES:  
February 19, 2013, 7:00PM**

**NEDERLAND COMMUNITY CENTER  
750 Hwy 72 Nederland, CO 80466**

---

**A. WORK SESSION – 6:00PM**

- Review of the NEDPEDs project – update on the plan/materials selection/storm water system

**B. CALL TO ORDER**

Meeting convened at 7:09 PM.

**C. ROLL CALL**

Present: Mayor Joe Gierlach, Trustees Randy Lee, Ledge Long, Annette Croughwell, Chris Perret, and Peter Fiori.

Absent: Mayor Pro Tem Kevin Mueller.

Also present: Alisha Reis, Town Administrator, Michele Martin, Deputy Town Clerk, Eva Forberger, Town Treasurer, and Carmen Beery, Town Attorney.

**D. CONSENT AGENDA**

- Approval of February 19, 2013 Accounts Payable, Schedules A & B
- Approval of February 5, 2013 Regular Meeting Minutes
- Approval of Economic Development Agreement with Boulder County

Trustee Fiori asked to pull the minutes from the Consent Agenda. He offered a correction. Trustee Fiori had voted yes along with Trustee Perret in the motion to postpone consideration of Ordinance 714. The minutes do not currently reflect that vote.

Trustee Perret had questions on payments contained in the warrants. Town Treasurer Forberger said she would look into the details of the noted bills and provide a follow-up email to the Board. Town Administrator Reis spoke to Trustee Perret's question regarding the purchase of bulk ice slicer, stating that even though there has not been much snow so far this season, there has still been a fluctuation of temperatures, which has caused freeze/thaw conditions that causes slicker surfaces, hence the reason for the slicer.

Motion to approve the Consent Agenda, minus the minutes, was made by Trustee Fiori, seconded by Trustee Croughwell, and approved unanimously.

Motion to approve the Minutes from February 5, 2013 with the correction to be made, was made by Trustee Fiori, seconded by Trustee Croughwell, and approved unanimously.

#### **E. STAFF REPORTS**

1. Alisha Reis, Town Administrator
2. Teresa Myers, Town Clerk
3. Eva Forberger, Town Treasurer

Trustee Lee asked to see an inflation-adjusted comparison of sales tax numbers. Forberger said she would include it in her next report.

Forberger read her resignation into the record. She has taken a new job in Nederland and her last day with the Town will be March 8.

4. Jake Adler, Town Marshal
5. Jason Morrison, Public Works Manager

Trustee Lee questioned the entrance sign proposed for Chipeta Park. Trustee Lee asked for PROSAB to be consulted on signage for conformance based on one of their objectives in the new Parks and Recreation Master Plan.

6. Dawn Baumhover, Community Center Coordinator

#### **F. BOARD OF TRUSTEE REPORTS**

1. Mayor Joe Gierlach

The Mayor's report was in the packet and will be published in the paper on Thursday.

2. Trustee Peter Fiori

Trustee Fiori attended the SAB meeting where the SAB goals were encouraged to align with the BOT goals. They still have no secretary appointed.

3. Trustee Annette Croughwell

The trustees all attended the work session tonight with the DDA to discuss the NEDPEDs project and were updated on the plan, materials selection, and storm water system.

4. Trustee Chris Perret

There was nothing to report as there was no BZA meeting.

5. Trustee Ledge Long

Trustee Long attended the Community Center Site Plan Committee meeting where they walked around the site, discussing their vision of renovating the building to make it a fully functional center. He felt it was a productive meeting. The CCFB 2012 Annual Report is ready for distribution.

Trustee Fiori was curious about the financial sustainability of the CC and the need to subsidize the rooms. Reis said the Town does track those numbers and can provide to the Board.

6. Trustee Randy Lee

PROSAB conducted its annual self-review meeting, which will be summarized for the Board's next meeting. PROSAB will meet on Thursday to continue their planning efforts on the Trails and Master Plan update, and also to discuss a Town wildfire mitigation strategy for 2013.

7. Mayor Pro Tem Mueller - absent

**G. PUBLIC COMMENT ON NON-AGENDA ITEMS** (Speakers limited to 3 minutes)

Kathleen Chippi, of Greater Nederland, thanked the Mayor for meeting with the ballot initiative proponents and is hopeful a short title will be put on the summary. She also asked for clarification again around the camping ordinance.

Barbara Hardt, of Greater Nederland, asked about the current employee vacancies and the process to fill them. She encouraged the Town to use careful consideration on filling the positions, by taking into account someone who lives in, and is part of, the community.

Kayla Evans, of Greater Nederland, encouraged the Town to consider the best qualified person for the job regardless if they live in town or not. She was very sorry to see Eva Forberger and

Teresa Myers go and specifically wanted to say that she appreciated Teresa's experience and professionalism that she had brought to her position.

Town Administrator Reis answered the question regarding the hiring process. Reis apologized for the oversight in getting Chippi the camping document she was looking for and will forward that onto her.

## **H. INFORMATIONAL ITEMS**

### **1. BOT Goals Update**

Reis said the goals were updated and posted on the website. Reis said the primary items are the Wastewater Treatment Plant upgrade, as well as receiving a notification that the Town was awarded funds from DOLA for infrastructure planning, so the Town will now be able to take a closer look at storm water management and roadways.

### **2. Draft Request for Proposals (RFP) for concessionaire for Visitor's Center operation**

Reis stated that the Board had requested, at their last meeting, for staff to draft a RFP for operation of the Visitor's Center for the 2013 season. The Board and staff can revisit different ideas for the Visitor's Center during budget discussions in June. Reis acknowledged that this RFP has been through legal review. Reis went on to say that a consideration committee will need to be appointed in order to review submissions. It was noted that Cathy Stiers, organizer of the High Peaks Art Festival, has volunteered to sit on the committee.

Trustee Fiori thought the RFP should state clear detailed expectations instead of using what was previously stated.

It was agreed to have BOT representation on the committee. Trustee Fiori volunteered to sit on the committee, and Trustee Long volunteered, as needed, to help read through RFPs.

Trustee Croughwell said she had heard some concern from businesses on First Street in regards to the Visitor's Center bathrooms being closed recently. Reis said some closures have happened during very windy weather due to the placement of the doors to the bathrooms. The Town generally tries to keep them open as much as possible, but with whipping wind they have to be locked.

Barbara Hardt, of Greater Nederland, encouraged the Town to choose a qualified non-profit organization that has no conflict of interest with any business in Town, has a positive public image and will represent the whole community fairly.

Trustee Fiori wanted to remind the public, that when the Chamber put out RFPs last year, only one RFP was received back.

3. Update on grant funding contract with DOLA regarding Master Infrastructure Plan  
Reis wanted to direct the Board to the scope of work section of the summary. This will start after the completion of the Wastewater Treatment Plant and will take approximately 6-8 months to complete. Another RFP and volunteers for yet another selection committee will be discussed at that time.

## **I. ACTION ITEMS**

### **1. Consideration of in-kind request and Facilities Agreement for Frozen Dead Guy Days**

Amanda MacDonald, of Boulder, owner of Butterfly Effect Promotions and organizer of Frozen Dead Guy Days, was present to request woodchips, which Public Works has been stockpiling, and for the Town to be responsible for putting up the street closure signs for the event. Reis said this year for the first time, the Town has introduced the use of a Facilities Agreement for larger events on Town property. Public Works and Police had assisted in the drafting of the agreement and are in support of MacDonald's requests. Staff recommends \$1,050 of in-kind support and the approval of the agreement. The Trustees were all in favor of granting approval, with Trustee Fiori recommending a motion to increase the amount by \$1,000 to help with police coverage through Boulder County Sheriff's Office. There was no second. Forberger noted for the record that Police Chief Adler is volunteering his own time and not charging MacDonald.

Mayor Gierlach questioned whether the Visitor's Center will be open during the event, and MacDonald said the Town is allowing her to have it open and she will be responsible for staffing and ensuring that the usual merchandise and maps are available.

Motion to approve the in-kind request and Facilities Agreement for Frozen Dead Guy Days was made by Trustee Lee, seconded by Trustee Long and approved unanimously.

2. Consideration of participation in grant proposal with TEENS INC. regarding restorative justice funds

At their last meeting the Board had granted approval to Teens, Inc. to move forward with the Justice Assistance Grant. Stephen LeFaiver, Executive Director of Teens, Inc., was present for questions. LeFaiver had put together the grant for the Board to review. All were in support.

Motion to consider participation and approval of the Justice Assistance Grant was made by Trustee Perret, seconded by Trustee Fiori and passed unanimously.

The Mayor called a brief recess and the meeting re-convened at 8:47PM.

3. Consideration of updated Parks, Recreation, Open Space, and Trails Master Plan.

At the January 28 work session, the Board made edits to the plan and incorporated revisions proposed by the advisory boards. The Resolution before the Board tonight adopts the Plan with the edits as shown. There was much discussion and various revisions made, which will be forwarded to the plan consultants, GreenPlay, LLC. for incorporation. The name of the park was discussed. Trustee Lee emphasized that the name Gateway Park is only used as part of the concept. The plan is to hold a public process to eventually name the park.

The PROSAB edits were missing; Mayor Gierlach will send directly to GreenPlay.

Motion to approve the resolution adopting the Nederland Area Parks, Recreation, Open Space and Trails Master Plan and encouraging the formation of a Parks and Recreation Special District that includes the Town of Nederland, with the amendments to the adopted plan as discussed and edited by Mayor Gierlach, was made by Trustee Lee, seconded by Trustee Long, and approved unanimously.

## **J. DISCUSSION ITEMS**

There were no discussion items.

## **K. OTHER BUSINESS**

Mayor Gierlach brought up the Nederland Area Trails Organization (NATO) and Boulder Mountain Bike Alliance (BMA). BMA is working with the US Forest Service to redesign trails on West Magnolia. NATO had sent a letter to the US Forest Service to ask permission for

them to help design Nederland trails. Mayor Gierlach asked the Board if they would like to write a letter of support for NATO. Trustee Long stated there are plenty of trails for BMA to work on, and they would probably be fine with NATO taking care of the West Magnolia trails. Trustee Lee suggested there may be some financial benefits of allowing BMA to be involved. It was decided to talk with NATO first before drafting a letter.

Trustee Perret asked why we are paying Ramey and Associates and paying a Town employee for the Wastewater Treatment Plant. Reis said she would draft a memo for the next meeting explaining the details.

Trustee Fiori brought up the subject of having a paid Mayor position and asked for the topic to be researched again. Town Attorney Beery said she had drafted a letter previously, which she will resend to the Board.

Trustee Fiori also wanted to see how the Town came up with the \$5,000 deposit figure for special events.

**L. ADJOURNMENT**

Motion to adjourn was made by Trustee Lee, seconded by Trustee Long, and approved by unanimous voice vote. The meeting was adjourned at 9:50PM.

Approved by the Board of Trustees.

  
\_\_\_\_\_  
Joe Gierlach, Mayor

ATTEST:

  
\_\_\_\_\_  
Michele Martin, Deputy Town Clerk

