



**TOWN OF NEDERLAND
BOARD OF TRUSTEES
WORK SESSION**

Nederland Community Center
750 Highway 72 North
Nederland, CO 80466

Tuesday, May 13, 2014
5:00 to 7:00 p.m.

A. INTRODUCTION

Mayor Joe Gierlach

B. BOARD/STAFF RELATIONS

Town Administrator Alisha Reis

- Introduction to BOT/Staff Roles
- Legislative vs. Administrative Functions
- Effective Relationships
- Providing Direction to Staff

C. DEPARTMENT OVERVIEW

- Clerk's Office
- Finance
- Community Center
- Public Works
- Police

Town Clerk Michele Martin
Town Treasurer Eva Forberger
CC Coordinator Dawn Baumhover
Public Works Mgr. Jason Morrison
Town Marshal Jim Matheney

ATTACHMENTS:

1. Organization Chart
2. BOT Goals/Budget Forecast
3. *10 Habits of Highly Effective Councils* (Carl Neu)
4. *Leadership: Awakening the Best in People* (Carl Neu)
5. *Governing Body and Staff Relations* (Tami Tanou, CIRSA)
6. Departmental Overview Memos